



# SUMMER ARTS CAMP COUNSELOR

The **Cultural Arts Office** is proud to offer children a variety of summer arts camp experiences including **Creative Arts Camp** and **Club Pelican**. All camps are staffed by professional artists or educators, a camp aide and many energetic and talented volunteers. The Cultural Arts Office is grateful for the youth volunteers who offer their time and talents to support our programs. Training will be provided.

## Summer Arts Camps Counselor (SACC) Program!

### About SACC:

We're seeking responsible, eager, creative teen volunteers **ages 15 to 19** to become Summer Arts Camp Counselors (SACC) for our camps programs. Volunteering during our Club Pelican or Creative Arts Camp programs is a fun way to spend part of your summer and a great way to learn about various types of art forms, working with children (and adults) and a great way to gain experience. Candidates interested in this opportunity should complete and submit this application, along with the supplemental questionnaire. The most qualified candidates will be granted an interview.

All teen volunteer application materials are due on Thursday, April 28 by 5 p.m.

Interviews will begin second week of May, and positions will be open until filled. Application materials may be submitted—attention, Tonya Rodzach: via email to [tonya.rodzach@carlsbadca.gov](mailto:tonya.rodzach@carlsbadca.gov) or hand delivered to the Cultural Arts Office, 2955 Elmwood Street, Carlsbad, CA 92008 or by mail to the Cultural Arts Office, 1200 Carlsbad Village Drive, Carlsbad, CA 92008.

### About the camp programs:

#### 2016 Club Pelican

At Club Pelican, science and art unite in one amazing camp! The Batiquitos Lagoon is the “natural” location for this unique camp in which campers learn first-hand the wonders of nature. Guided by an experienced Naturalist, campers will hike the lagoon’s trails to explore the animal habitats, native birds and plants, insects and geology that reside there. Next, finding inspiration in the natural wonders they observed, campers will paint, draw, construct, and create artworks of all kind. This fun-filled—and very popular—camp is held in partnership with the Batiquitos Lagoon Foundation and is offered to children ages 7 to 12 years old and takes place from 9 a.m. to noon., work hours vary.

Summer Arts Camp Counselors must be at least 15 years of age to assisted with campers ages 7 to 9 years old and at least 16 years of age to assist with campers ages 9 to 12 years old at these camp programs.

**Club Pelican is held at the Batiquitos Nature Center, 7380 Gabbiano Lane, Carlsbad, 92011.**

#### 2016 Creative Arts Camp

This two-week camp emphasizes a collaboration of the visual arts and theatre. Campers will work with a visual artist to experiment with a wide range of media, including painting, drawing, sculptural design, textiles and more! The theater instructor will lead children through a series of performance activities and exercises. We'll venture into theater games and participate in improvisation, basic script writing and movement. All activities are designed to promote self-confidence and personal expression. This camp is offered to children ages 9 to 12 years old and take place from 9 a.m. to 3 p.m., work hours vary.

Summer Arts Camp Counselors must be at least 16 years of age to assist with this camp program.

**Creative Arts Camp is held at the Carlsbad City Library complex, 1775 Dove Lane, Carlsbad, 92011.**

# SUMMER ARTS CAMP COUNSELOR

## supplemental questionnaire

Please answer the following questions to the best of your ability. Attach additional paper as needed.

Describe any jobs, personal experiences or volunteer opportunities that would make you an effective Summer Arts Camp Counselor (SACC)?

What age groups do you have experience working with? What do you like about working with kids?

What motivates you to do your best work?

What do you know about the City of Carlsbad’s Cultural Arts Office?

You notice a couple of cliques have developed among the campers and that one or two campers have been completely excluded. How would you go about solving the problem?

You were just voted camp counselor of the summer. Why did you win?

**Availability**—Please indicate the camp program(s) that you are interested in and that will work with your schedule. List in numerical order of preference. Please note you must be available to work for the full duration of the camp session.

<input type="checkbox"/> Club Pelican, <b>June 27 to July 1</b> <input type="checkbox"/> Club Pelican, <b>July 25 to 29</b> <input type="checkbox"/> Club Pelican, <b>Aug. 1 to 5</b> [must be at least 15 years old]	<input type="checkbox"/> Club Pelican, <b>Aug. 8 to 12</b> [must be at least 16 years old]	<input type="checkbox"/> Creative Arts Camp, <b>July 11 to 22</b> [must be at least 16 years old]
<input type="checkbox"/> Are you 15 years of age or older?	If selected, would you be able to attend the mandatory training orientation for <b>Club Pelican</b> scheduled to take place on Tuesday, June 21 at 9 a.m.? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Are you 18 years of age or older?	If selected, would you be able to attend the mandatory training orientation for <b>Creative Arts Camp</b> scheduled to take place on Tuesday, June 28 at 8:30 a.m.? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## CITY OF CARLSBAD—VOLUNTEER APPLICATION

City of Carlsbad | Cultural Arts Office | 1200 Carlsbad Village Drive | Carlsbad | CA | 92008 | 760-434-2920

# SUMMER ARTS CAMP COUNSELOR

<b>Last Name</b>	<b>First</b>	<b>M.I.</b>	<b>Email address</b>	<b>Application Date</b>	
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Home Phone</b> (   )	<b>Cellphone number</b> (   )

Where did you learn about becoming a city volunteer? \_\_\_\_\_

Are you required to complete community service hours (e.g., student internship or court-required service)? ☐ Yes ☐ No

If Yes, how many hours are required? \_\_\_\_\_ Completion Due Date: \_\_\_\_\_

(Note: The City of Carlsbad provides the opportunity to apply to volunteer for court-ordered service hours for those who have misdemeanor convictions only.)

Have you ever been convicted of a crime(s) (omit any crime that resulted in pre/post trial diversion, was expunged, sealed or eradicated, or misdemeanor where probation has been completed **and** case dismissed)? ☐ Yes ☐ No

If Yes, date of conviction(s): \_\_\_\_\_ Please describe: \_\_\_\_\_

(Note: No volunteer applicant will be denied a volunteer position solely on the grounds of conviction of a criminal offense. The nature of the offense, the surrounding facts and circumstances and the relevance of the offense to the position applied for may, however, be considered.)

Do you have prior volunteer experience(s) or specialized training? ☐ Yes ☐ No If Yes, please describe: \_\_\_\_\_

What would you like to get out of your volunteer experience? \_\_\_\_\_

Do you require any special accommodations to serve as a volunteer? If so, please describe: \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ **Daytime Phone:** (   ) **Cell:** (   )

**Interests**—Please check the areas that interest you.

<input type="checkbox"/> Visual arts	<input type="checkbox"/> Plants and animals	<input type="checkbox"/> Teaching/tutoring
<input type="checkbox"/> Performing Arts	<input type="checkbox"/> Sports	<input type="checkbox"/> Mentoring
<input type="checkbox"/> Dance-movement	<input type="checkbox"/> Special Events work	<input type="checkbox"/> Tour guiding
<input type="checkbox"/> Music	<input type="checkbox"/> Clerical work	<input type="checkbox"/> Working with children
<input type="checkbox"/> Photography	<input type="checkbox"/> Computer work	<input type="checkbox"/> Working with seniors
<input type="checkbox"/> Environmental-Naturalist	<input type="checkbox"/> Coaching	<input type="checkbox"/> Other _____

**Skills / Abilities**—Please indicate those items in which you are skilled or experienced.

<input type="checkbox"/> Visual arts	<input type="checkbox"/> Environmental-Naturalist	<input type="checkbox"/> Public speaking
<input type="checkbox"/> Performing Arts	<input type="checkbox"/> First aid/CPR	<input type="checkbox"/> Microsoft word/excel/PowerPoint
<input type="checkbox"/> Dance-movement	<input type="checkbox"/> Ability to speak a foreign language	<input type="checkbox"/> Teaching/tutoring
<input type="checkbox"/> Music	<input type="checkbox"/> Clerical and phone skills	<input type="checkbox"/> Writing skills
<input type="checkbox"/> Photography	<input type="checkbox"/> Physical labor	Other _____

**Availability**—Please indicate the camp program(s) and session that you are interested in and that will work with your schedule. List in numerical order of preference. Please note you must be available to work for the full duration of the camp session. Generally, SACCs are only scheduled to be involved in one five day camp, more sessions to be determined.

<input type="checkbox"/> Club Pelican, <b>June 27 to July 1</b> <input type="checkbox"/> Club Pelican, <b>July 25 to 29</b> <input type="checkbox"/> Club Pelican, <b>Aug. 1 to 5</b> [must be at least 15 years old]	<input type="checkbox"/> Club Pelican, <b>Aug. 8 to 12</b> [must be at least 16 years old]	<input type="checkbox"/> Creative Arts Camp, <b>July 11 to 22</b> [must be at least 16 years old]
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<input type="checkbox"/> Are you 18 years of age or older?	If selected, would you be able to attend the mandatory training orientation for <b>Creative Arts Camp</b> scheduled to take place on Tuesday, June 28 at 9 a.m.? <input type="checkbox"/> Yes <input type="checkbox"/> No	

The above information will only be used for volunteer application purposes only. I understand that as a volunteer I will not be paid for my services. I further understand that my references may be checked and I may be asked to complete one or all of the following: a signed waiver from your doctor, a TB test or a criminal background check.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## **VOLUNTEER SERVICES AGREEMENT AND RELEASE**

### **Confidentiality Agreement**

I respect the confidentiality of city information and will discuss or give official information only as directed by a supervisor. No confidential information will be provided to the public except within the guidelines of the city.

### **Photo Release**

I give the City of Carlsbad, free of any compensation, unlimited permission to use, publish, and republish, in any media now in existence or that may later be developed, for any lawful purpose as it may determine, information and reproductions of my likeness and my voice related to any aspect of my volunteer service for the City. I hereby waive my right to first review the use of my likeness or voice before any use or publication.

### **Volunteer Handbook**

I acknowledge that I have received City of Carlsbad Volunteer Handbook. I further understand that, by signing this statement, I have read or will read the Volunteer Handbook and that I understand its contents, or will discuss all questions that I have with my supervisor or the Community Volunteer Coordinator on the first day of my volunteer service. I also realize that this statement will become a permanent part of my volunteer personnel file.

### **Reference Verification and Background Checks**

I authorize reference and employment verification as necessary for specific positions that I have volunteered to perform. I authorize fingerprinting, photographing and criminal background checks and Department of Motor Vehicles checks as necessary for specific positions that I have volunteered to perform. On behalf of myself, my heirs and representatives, I hereby release the City of Carlsbad, its elected officials, employees and agents from all liability for any damages that may result from my reference verification and background check(s). The background check policy is available upon request.

### **Permission to Seek Medical Treatment**

In the event of an emergency, I hereby give the City of Carlsbad permission to seek medical attention for myself or my child, if volunteer applicant is less than 18 years of age.

### **Insurance Information and Release**

I understand that there is some risks and that I may be injured in the course of performing these volunteer activities or services for the City. I understand that the City's policy is to cover volunteers as "employees" of the City for sole purpose of California Workers' Compensation benefits. I also understand that under Workers' Compensation laws, Workers' Compensation benefits will be the sole and exclusive remedy in the event I am injured while performing these volunteer activities and services. I further understand and agree that I will only be entitled to medical expenses under the City's Workers' Compensation. I will not be entitled to any other Workers' Compensation benefits which may include, but are not limited to, permanent or temporary loss of use damages, replacement income or vocational rehabilitation benefits. With the exception of Workers' Compensation benefits as set out above, I hereby agree that I, my heirs, guardians, legal representatives and assigns will not make a claim against or file an action against the City of Carlsbad or any of its agents, officers, employees or other volunteers, for injury or damage resulting from negligence, howsoever caused, by any employee, agent, officer or volunteer of the City of Carlsbad as a result of my participation in this volunteer activity or service. In addition, I hereby release and discharge the City of Carlsbad, its agents, officers, employees and other volunteers from all actions, claims and demands that I, my heirs, guardians, legal representatives or assigns now have or may hereafter have for injury or damage resulting from my participation in these volunteer activities or services.

**I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A PARTIAL RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CITY OF CARLSBAD AND SIGN IT ON MY OWN FREE WILL.**

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Name (please print)

Date

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Signature (age 15 to 19 years old)

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Signature of parent or guardian (if volunteer is under 18 years of age)

Date